

# THE ELECTROMAGNETICS ACADEMY

Suite 207, 777 Concord Avenue, Cambridge, MA 02138, USA

TO: PIERS OFFICE

EMAIL: [tpc@piers.org](mailto:tpc@piers.org)

FAX: +86-571-87952380

## Application Form for PIERS 2011 Suzhou Exhibition/Sponsorship

The organization or firm designated below wishes to apply for exhibit space or sponsorship at the 2011 Progress in Electromagnetics Research Symposium (PIERS 2011) to be held in Suzhou, China on September 12 - 14, 2011.

➤ **Organization Information:**

Company/Institution (Full Name): \_\_\_\_\_

Headquarters (City, State, and Country): \_\_\_\_\_

URL: \_\_\_\_\_

➤ **Contact Information:**

Full Name: [Mr./Ms.] \_\_\_\_\_

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Postal Address: \_\_\_\_\_

City/Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

➤ **Product List (for first-time Sponsor/Exhibitor, please attach product list):**

➤ **List of PIERS 2011 Exhibition/Sponsorship Fees:**

Category	Price	Quantity (please indicate)	Description
A	USD 500	-----	Displaying promotional material on an unmanned table top
B	USD 500	( ) table(s)	One standard table of 0.25 m <sup>2</sup> to display materials
C	USD 1000	-----	Inserting promotional material into delegate packages
D	USD 2000	-----	Name of sponsor placed in PIERS printed program and online proceedings in electronic version
E	USD 1160	-----	Registration fee for 2 participants
F	USD 200	( ) m <sup>2</sup>	Exhibit space rental per square meter, no booth
G	USD 2500	-----	General Co-sponsorship -- including (A+D)
S1	USD 1500	( ) booth(s)	Special Rate for 1 standard 2m x 3m booth, Payment <b>on or before April 20, 2011</b>
S2	USD 2000	( ) booth(s)	Special Rate for 1 standard 2m x 3m booth, Payment <b>during April 20, 2011 to June 20, 2011</b>
S3	USD 2500	( ) booth(s)	1 standard 2m x 3m booth, Payment <b>on or after June 20, 2011</b>

**(Notes)**

- 1 standard booth includes 2 chairs, 1 desk, lighting, 1 electric plug.
- Exhibition fee includes access for 2 delegates to all coffee breaks, interactive areas and technical sessions.
- Registration fee includes 1 reception ticket, access to all coffee breaks, interactive areas and technical sessions of PIERS 2011 Suzhou.
- PIERS Presenting Author must pay a separate registration fee.

**Our preferred item(s): [ A B C D E F G S1 S2 S3 ] (choose one or more items)**

**Total Amount Paid: USD [ \_\_\_\_\_ ]**

➤ **Payment Method:**

We agree to pay the exhibition/sponsorship fee (**on or before June 21, 2011**) by

**[1] Credit Card**

Card Name (VISA/MASTER): \_\_\_\_\_

Card No.: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**[2] Check**

Check or money order should be made payable to PIERS. Identify name of your company/institution and send to:

**PIERS OFFICE**

**Suite 207**

**777 Concord Avenue,**

**Cambridge, MA 02138, USA**

**[3] Wire Transfer**

Detailed account information will be confirmed.

**[4] Payment in Chinese Currency (CNY) is acceptable.**

Please contact PIERS OFFICE for detailed information.

**(Notes)**

The deadline of the payment of the exhibition/sponsorship fees is **June 20, 2011**. After this date, applicants for the exhibition/sponsorship should contact PIERS OFFICE to obtain approval on the late payment of the fees. In particular, please note that the payment of the exhibition fees after the deadline will be accepted only if there is exhibition space still available at the conference venue.

➤ **Cancellation Policy:**

1. The Sponsorship fee is **non-refundable**.
2. If Exhibition is canceled **on or before February 20, 2011**, 5% cancellation fee should be paid.
3. If Exhibition is canceled **during February 20, 2011 to June 20, 2011**, 50% cancellation fee should be paid.
4. If Exhibition is canceled **on or after June 20, 2011**, fee is **non-refundable**.

The undersigned, on behalf of the organization or firm designated above, hereby submits this Application Form for exhibition/sponsorship at PIERS 2011 Suzhou and, if this application is canceled, agrees to pay the cancellation fees specified in the above Cancellation Policy.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Please submit this form directly to PIERS OFFICE via email or FAX (email is preferable).

**TO: PIERS OFFICE**

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